

LAB DETAILS

Language Laboratory- 405

| Sr. No. | Lab Name | Total No. of PC | Carpet Area in Sq. M. | Lab Cost | Lab In-charge | Tech./Lab Assistant |
|---------|--------------|-----------------|-----------------------|------------|-------------------|----------------------|
| 1 | Language Lab | 37 | 66 | 9,54,702/- | Mr. Sachin Barate | Mrs. Asharani Shinde |

Software and Subject offered in Laboratories

| Sr. No. | Subject Name | Software |
|---------|--------------------------------|------------------------|
| 1 | Bussiness Communication Ethics | Orell Digital Language |

Operating System :- Windows 10, Ubuntu 14.04

Equipment List

| Sr. No. | Particulars | Configuration | Quantity |
|---------|----------------------------|---|----------|
| 1 | Dell optiplex 3020 Desktop | Processor i5 4 th Gen. 4GB RAM, 500 GB HDD, DVD R/W, Dell Keyboard & Mouse, Dell 18.5" Monitor. | 1 |
| 2 | Intel Pentium Desktop | Intel Pentium @ G2020 @ 2.90 GHz processor, 500 GB HDD, 2GB RAM, Zebronix Cabinet, NEC 15.6" Monitor, USB Keyboard & Mouse. | 36 |
| 3 | HP Laser Jet Printer | HP Laser jet P1008 S/N:-VNC8X00601 | 1 |
| 4 | Orell Digital Language S/W | 01 master , 20 clients licence copy , 01 web camera (Model:- SSD-350) +01 Dyanamic headphone | 1 |
| 5 | D- LINK Switch | 24 Port switch D-Link | 2 |
| 6 | Projector | ACER, S/N:- EYJ560102081701B4E5913 | 1 |

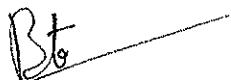
Cost

| Sr. No. | Item Name | Cost |
|---------|----------------|------------|
| 1 | Equipment Cost | 8,91,627/- |
| 2 | Furniture Cost | 63,075/- |

Note: Without Depreciation Cost.



Tech/Lab Asst.
(Language Lab)



Incharge
(Language Lab)



HOD
(IT Department)

HOD INFORMATION TECHNOLOGY
Padmabhushan Vasantdada Patil Pratishthan's
College of Engineering
Sion-Chunabhatti
MUMBAI - 400 022.

PVPP-DM-IT-FF-22 Revision 00 9/3/17

PADMABHUSHAN VASANTDADA PATIL PRATISHTHAN'S COLLEGE OF ENGINEERING, SION E. -22
TIME TABLE

| | | | | | | |
|--|--|--|-------------------|--|--|--|
| TITLE : ACADEMIC SCHEDULE (SECOND HALF - 2018) | | | Room No. : 405 | | | |
| DEPT : COMPUTER/EXTC/IT | | | LAB: Language Lab | | | |
| W.E.F.: 9/07/2018 | | | | | | |

| TIME (HRS) DAYS | 09:00 -10:00 hrs | 10:00- 11:00 hrs | 11:00-11:20 hrs | 11:20- 12:20 hrs | 12:20 -13:20 hrs | 13:20-13:50 hrs | 13:50 - 14:50 hrs | 14:50 -15:50 hrs | 15:50-16:50 hrs |
|--------------------|-------------------------|---------------------|------------------------|---------------------|-------------------------|--------------------|----------------------|---------------------|--------------------|
| Monday | BCE (C) -MG TE ET B | B | BCE (A)-EK TE CE B | L | BCE (B) -MG TE ET A | | | | |
| Tuesday | BCE (D) -MG TE ET A | R | BCE (B) -MG TE ET B | U | BCE (C) -/SD TE IT A | | | | |
| Wednesday | BCE (A) -MG TE ET B | E | BCE (B)-EK TE CE B | N | BCE (A) -MG TE ET A | | | | |
| Thursday | BCE (C) -/SD TE IT B | A | BCE (C)-EK TE CE A | C | BCE (C) -MG TE ET A | | | | |
| Friday | BCE (D) -EK TE CE A | K | | H | BCE (B) -/SD TE IT B | | | | |

| Sub | Class/Lab Teacher | | Theory | Tutorial | Practical | | | | Total |
|-------------------------------------|-------------------|--------------------------|--------|----------|-----------|----|----|----|-------|
| | | | | | A | B | C | D | |
| Business Communication & Ethics-BCE | TE ET CLASS A | Mr. Manjunath Gawali- MG | - | - | 02 | 02 | 02 | 02 | 08 |
| | TE ET CLASS B | Mr. Manjunath Gawali- MG | - | - | 02 | - | 02 | - | 06 |
| | TE CE CLASS A | Mr. Ernesh Kendole-EK | - | - | - | - | 02 | 02 | 04 |
| | TE CE CLASS B | Mr. Ernesh Kendole-EK | - | - | 02 | 02 | - | - | 04 |
| | TE IT CLASS A | Mrs. Suvarna Dalaya-/SD | - | - | - | - | 02 | - | 02 |
| | TE IT CLASS B | Mrs. Suvarna Dalaya-/SD | - | - | - | 02 | 02 | - | 04 |
| | TOTAL | | | | | | | | |

Mr. Suresh Mer
Mrs. Manorama . V. Tiwari
Mrs. Harsha Sanap
(Academic Committee Member)

Mrs. Gitanjali Korgaonkar
(Academic Committee Convener)

Mr. V.L. Salke
(HOD EXTC)

Dr. Alam Shaikh
(PRINCIPAL)

LIST OF ASSIGNMENTS

Subject: Business Communication and Ethics

SH 2018

Class: TE All Branch

Sem: V

| Sr. No. | List of Assignments |
|---------|--|
| 1 | a) Explain the types of Reports: Informative, Interpretative and Routine. b) Write a note on ; i. Objectives of report writing ii. Language and style in a report |
| 2. | Write a proposal on anyone from the following topic. a) Development of Gym facilities in your college. b) Development of Computer Center in your college. c) Development of College Website |
| 3. | Paraphrasing of a published IEEE technical paper. |
| 4. | Write a short drama on social and corporate activities and present it. |
| 5. | 1. Explain the leadership qualities.(Attempt any two questions) 2. Write short note on following topic. a. Team Building. b. Assertiveness. c. Emotional Intelligence. 2. Importance of Time Management. 3. Explain Abraham Maslow's theory of Motivation. |
| 6. | Prepare documentation for conducting meeting on any of the following topics? (prepare notice ,agenda and minutes of meeting) 1. The annual meeting of housing society. 2. Meeting regarding Annual Function in your college. 3. The meeting of Board of Directors in organization. |
| 7. | Corporate ethics (case studies). |
| 8. | Write an application for job with a cover letter and Resume. |
| 9 | Write a statement of purpose. |

Mr. Manjunath Gawali

Mrs.Suvarna Dalaya

Mr.Earesh Kendole

Subject In-charge

G. Meinel

M. Dalaya

E. Kendole

Padme

HOD

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